

CONCORDIA UNIVERSITY
Faculty of Engineering and Computer Science
Minutes of Meeting 93-4
of the
Engineering and Computer Science Faculty Council
held
Friday, March 12, 1993

Present: Professors M.N.S. Swamy, (Chair), M.O. Ahmad, V.S. Alagar, B. Ashtakala, C. Bédard, R.B. Bhat, S. Cheung, T. Fancott P.P. Fazio, J.C. Giguère, K.Ha-Huy, W.M. Jaworski, K. Khorasani, T. Krepec, A. Krzyzak, V.N. Latinovic, J. Opatrny, M.O.M. Osman, R.V. Patel, O.A. Pekau, R. Shinghal, T. Stathopoulos; Prof. G.H. Vatistas (Graduate Studies) Lee Harris (Library), T.L. Swift (Registrar's Office), D. Bauer, M. Cinquino & O. Kaseir (U/G. Reps.), J.L. Hall (Secretary).

**Absent with
apology:** Profs. F.D. Hamblin, A.M. Hanna, K. Thulasiraman, G.D. Xistris; Prof. B. MacKay (V.-R. Academic Rep.) and G. Zitouni (GSA Rep.).

Visitors: Profs. A.S. Ramamurthy, H.B. Poorooshasb; C. Brown (Liaison Office).

Guests: H. Santos, K Perry, C. Kleingrib, R. Eschenasi and S. Spina

1. Adoption of Agenda

Motion The agenda was unanimously adopted.
93-4-1

2. Annual Giving and the Role of Academic Volunteers - How Faculties are Helping.

Mr. Humberto Santos (General Chair, Annual Giving Programme) and Ms. Kathleen Perry (Chair, University Community Division).

The Chairman introduced Mr. Santos and Ms. Perry as well as representatives of the Advancement Office, Ms. Carole Kieingrib, Mr. Robert Eschenasi and Ms. Sandra Spina.

Mr. Santos and Ms. Perry outlined the progression of annual giving since the 1988/89 campaign, the objectives of the 92/93 campaign and informed Council of the structure and objectives of the faculty and staff part of the campaign. They stated that the campaign had progressed from an amount of \$661,000 in 1988/89 to \$1,728,000 in '91/92. The '92/93 objective is \$1,700,000. So far the faculty & staff have generated \$55,000 in pledges through the appeal and the "Shuffle" generated \$29,000. Mr. Santos pointed out that the Engineering and Computer Science Students Association had given \$80,000 to

the campaign and he extended warm congratulations to the members of the ESA.

Participation rates are 20% for faculty and 17% for staff. Mr. Santos stated that over the next five years the objective is to obtain a 50% participation rate from faculty and staff.

Under reasons listed for the faculty to support the Annual Giving Campaign were:

Pride in the institution.

High levels of faculty and staff participation impresses outside givers such as corporations, alumni, students, parents and friends.

Helps the volunteers "sell" the University.

In terms of how the faculty and staff can help, the following ways were listed:

Contribute.

Participate as a volunteer.

Participate in the "Phonathon".

Participate in the "Shuffle".

Set up campaign units within the Faculty.

Mention the campaign to outside contacts, graduating students and recently graduated students of the Faculty.

It was mentioned that if specific projects are designated by donors then that is where the money will go.

In response to a question concerning the timing of the Annual Giving Campaign in relation to the up-coming Capital Campaign, Council was informed that both campaigns would be run simultaneously.

The Chairman thanked Mr. Santos and Ms. Perry for taking the time from their busy schedules to make this presentation to Council and assured them of the support of the Faculty of Engineering and Computer Science.

3. Adoption of the Minutes of Meeting 93-2

Motion
93-4-1

That the minutes of ECFC meeting 93-2 (February 12, 1993) be adopted.

The Chair advised Council that the Secretary of Council had received a letter from Dr. A.M. Hanna requesting a correction to the minutes as circulated concerning item 3B "Letter to the Editor of the Concordia Thursday Report". In Dr. Hanna's letter, he stated that a statement made by one of the visitors (Dr. H. Poorooshasb) was not recorded. Also that the statement in paragraph 2 on page 4 made by him was recorded incorrectly since it was a response to Dr. Poorooshasb's statement. In addition, Dr. Hanna requested a correction be

made about his comment that "the reference statement was made in the departmental meeting and not 'minutes'".

Dr. Poorooshab indicated that he had made the comment that he doesn't remember ever hearing the late Dr. Douglass making any discriminatory remarks.

Other members of Council stated that they had indeed heard Dr. Hanna refer to departmental minutes and felt that that statement should remain in the minutes as recorded.

As a result of the question being called the motion that the minutes be adopted as corrected (i.e. including the comment of Dr. Poorooshab and that Dr. Hanna's response to that comment, but that the word "minutes" remain) was carried on a vote of 24 in favor, none against and 2 abstentions.

Following the vote it was suggested that the letter received by the Secretary of Council from Dr. Hanna be circulated with the minutes upon obtaining Dr. Hanna's permission.

4. Chairman's Remarks.

4.1 Senate Discussions on the Report of the Ad Hoc Committee on Selection Committees

The Chair advised Council that the "Notes" summarizing the discussions that took place on February 22, 1993 concerning ECFC Doc. 93-1-2 (Report of the Ad Hoc Committee on the Revision of the Composition, Rules and Procedures of the Evaluation Committees and Advisory Search Committees) and ECFC Doc. 93-1-3 (Interim Report of the Senate Ad Hoc Committee on the Selection and Evaluation of Senior Administrators) were presented to Senate at its last meeting. It was clearly stated that there was no formal motion taken by Council at that meeting, since, due to the snowstorm, the meeting was one member short of quorum. However it was made clear that the recommendations made in the document reflected the consensus of the Faculty of Engineering and Computer Science.

The Chair reported that the discussions in Senate centered on the Interim Report of the Senate Ad Hoc Committee (ECFC Doc. 93-1-3) and amendments were made to it. Therefore it is this document that will be presented to the Board and not on the original report (ECFC Doc. 93-1-2)

4.2 Nominations for Non-Academic Awards

On the subject of "Nominations for Non-Academic Awards" the Chair encouraged Council members to consider candidates to be nominated as potential recipients for the following Non-Academic Awards:

The First Graduating Class Award
 The Malone Medal
 The O'Brien Medal
 The Concordia Medal

Documents pertaining to the above awards will be circulated to all unit heads so that such nominations may be discussed within the Departments.

5. Draft motion regarding the Report from the SCAPP Sub-Committee on Academic Priorities. (ECFC Doc. 93-3-3, & ECFC Doc. 93-2-2).

After a brief discussion the following motion was proposed:

Motion
 93-4-3

The Council considers the document "Report from the SCAPP Sub-Committee on Academic Priorities" as a step in the right direction and calls upon SCAPP and other participatory units to address the practicality of principles enunciated in this document. The document is incomplete in the sense that mechanisms for effective participation and communication have not been defined. The principle of facilitating inter (cross) disciplinary programmes to be initiated from individual departments prepare their own budgetary requirements with total awareness of institutional plans and priorities have the full support of the Council.

This motion was carried on a vote of 25 in favor, none against and 1 abstention.

6. Report on the Enhancement and Recognition of Teaching at Concordia University. (ECFC Doc. 93-2-1, ECFC Doc. 93-3-1, ECFC Doc. 93-3-2 & ECFC Doc. 93-3-4).

Three of the above-mentioned documents are responses to the "Report on the Enhancement and Recognition of Teaching at Concordia University" submitted by three of the Departments (i.e. ECFC Doc. 93-3-1, [Computer Science], ECFC Doc. 93-3-2 [Civil Engineering] and ECFC Doc. 93-3-4 [Mechanical Engineering]) One of these (Computer Science) has already been sent to the Chair of the Academic Programmes Committee (APC)

After an initial discussion as to whether Council should send the rest of the documents as the response of Council, it was agreed that a single response from Council would be more appropriate.

Discussion then centered on the following points:

- The recent growth of administrative resources have increased exponentially over those directed to teaching resources. A way has to be found to redirect these resources to teaching if the objectives enunciated in the document are to be realized.
- There has to be a stronger linkage between teaching and research, they must be mutually supporting and not competing for the same resources.
- The University should have one Mission Statement with all units supporting that statement not differing (and sometimes contradictory) statements for each unit.
- One cannot "enhance" teaching in isolation. The cost implications are far reaching. That is, the direct costs of delivering a course are easily identified but the indirect costs are much greater and much harder to identify. These must be identified and controlled.

The following motion was then proposed:

Motion
93-4-4

Engineering and Computer Science Faculty Council commends the sentiments expressed in the document "Report on the Enhancement and Recognition of Teaching at Concordia University" but is seriously concerned with the problems of implementation. No mention is made of the necessity of directing University resources to this purpose.

Council notes that there is a wide perception that a disproportionate amount of the recent increase in University funding has been directed to administrative functions. The Faculty therefore calls for an in-depth study of the problem of funding the recommendations. The study should be made an integral part of the report and the revised document should be returned for consideration by the academic units.

Council considers the document incomplete in its present form without a clear statement of the resource implications and how they will be met.

Carried unanimously

7.

Faculty Elections Procedure (ECFC Doc. 93-4-1)

In an effort to clarify the nomination and voting procedures contained in the existing procedures, the Tenure Elections Committee (which is the committee responsible for overseeing all Faculty elections) proposed some changes to the procedures. These changes were enumerated in ECFC Doc. 93-4-1.

Following some discussion about the placement and wording of the proposed changes the following motions were proposed and carried unanimously:

Motion 93-4-5 That a new article under the "NOMINATIONS" section be added as Article 2.7 and it should read:

"2.7 If the number of candidates does not exceed the number of positions to be filled, the candidates so nominated shall be declared elected by acclamation and nominations for the remaining positions are called as per articles 2.1 to 2.6."

Motion 93-4-6 That under the "VOTING" section, the following changes be made:

The present article 3.6 to be replaced and to read as follows:

"3.6 To be elected, candidates shall have received more than 50% of the valid ballots cast."

That the following new articles be inserted:

"3.7 When the number of candidates who obtained more than 50% of the valid ballots cast do not exceed the number of vacancies, they shall be declared elected."

"3.8 When the number of candidates who obtained more than 50% of the valid ballots cast exceed the number of vacancies, the candidates will be declared elected to fill the positions according to the number of votes received."

"3.9 In case of a tie for a particular vacancy, a further round of elections shall be conducted to decide the winner from those tied only."

Motion 93-4-7 That Article 3.7, 3.8, 3.9 & 3.10 of the existing "Election Procedures Document" be renumbered respectively as 3.10, 3.11, 3.12, & 3.13.

8. Other Business

8.1 Follow-up to the Minutes of Meeting 93-2

One Councillor requested that the references made to "The Gourman Report" on page 9 under item 6 (Faculty Review Process) concerning the Civil Engineering Department's rating be circulated to all members of Council as additional evidence of positive information about the Faculty.

Another Councillor reminded the Chair that Motion 93-2-5 under the same item requests that the deliberations of this item as reported in the minutes be forwarded to the Chair of the APC. Now that the minutes have been approved this motion should be acted upon.

8.2 Senate Discussions on Report of the Ad Hoc Committee on Selection Committees

In view of the fact that the Senate's report to the Board of Governors concerning this subject appears not to include the views of Council the following motion was proposed:

Motion
93-4-8

That the Secretary of Faculty Council determine from the Secretary of Senate if the document which Faculty Council submitted to Senate (document US-93-4-D13) concerning the "Report of the Ad Hoc Committee on the Revision of the Composition, Rules and Procedures of the Evaluation Committees and Advisory Search Committees" was included with Senate's submission to the Board of Governors. If it is determined that, indeed, this document was not included, Council instructs the Secretary of Council to forward the document to the Secretary General with a request that the document be distributed to members of the Board prior to deliberations on this report.

Carried unanimously

9. Adjournment

The meeting was adjourned on a unanimous vote.